

**UNIVERSITY OF DETROIT MERCY**

experience, effectiveness, and philosophy. The portfolio should address course design and development (syllabi, teaching materials, description of any alternate delivery methods) and classroom performance (student course evaluations and direct observation and assessment of teaching by the Dean, Department Chair [or designate] and

departmental peer reviewers). Departmental peer review entails classroom observation by at least two tenured faculty members, within the respective department where possible (or otherwise as determined by the Dean and departmental faculty). Examples of student work may be included where appropriate.

Advising and professional development are also relevant to evaluating achievement in teaching. Evidence may include written evaluation by the Dean, Associate Dean or Department Chair, or student feedback. Professional development is evidenced by attendance at seminars, conferences and other activities related to the

Descriptions of the credibility and impact of various outlets should be included. In addition to printed works, please also include recorded, digital, or photographic copies of creative products and peer evaluations of creative work.

**Service**

As candidates are evaluated for promotion and tenure decisions, the service component of a candidate's record shall be broadly defined, but should be consistent with

university and future goals

- d) teaching portfolio (as describe above, including peer review and syllabi)
- e) documentation of scholarship (publications, grant proposals, peer reviews)
- f) ~~documentation of professional and community service (including any~~

**Addendum**  
(Approved 9/20/04; disseminated 1/25/05)

Research and Scholarship

[REDACTED]

bear the characteristics of scholarship, but the rationale for this decision needs to be described